



SARASWATI SHIKSHAN SADAN P.G. MAHAVIDYALAYA

(Affiliated to Maharaja Ganga Singh University, Bikaner)

11 LNP Udyog Vihar, Sri Ganganagar, Rajasthan - 335002

Minutes of 7th IQAC Meetings held on 10/06/2024

Venue: IQAC Cell, Saraswati Shikshan Sadan PG Mahavidyalaya, Sri Ganganagar

Meeting Date: 10/06/2024

Time: 10:00 AM

Agenda:

1. Review of actions taken from the previous meeting.
2. Presentation of academic audit results.
3. Discussion on further faculty development needs.
4. Review of student support services enhancements.

Minutes:

1. Review of Actions Taken:

- Completion of infrastructure upgrades.
- Preparation for academic audit finalized.

2. Presentation of Academic Audit Results:

- Audit conducted successfully in December 2023.
- Positive findings in several areas, with recommendations for continuous improvement.

3. Discussion on Further Faculty Development Needs:

- Identification of new areas for faculty development, including research capabilities and advanced teaching methodologies.
- Plans to organize specialized training sessions.



Principal

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4. Review of Student Support Services Enhancements:

- Continued positive feedback on counseling and career guidance services.
- Proposal to introduce additional mental health resources and employability skills workshops.

Action Items:

- Implement recommendations from the recent academic audit.
- Organize specialized faculty development training sessions.
- Expand student support services to include mental health resources and employability skills workshops.

Attendees:

- Principal: - Dr. Rajesh Kumar Mishra
- IQAC Coordinator: - Mr. Mandeep Singh
- Faculty Members:-

1. Mr. Sandeep Singh

2. Mr. Surender Kumar

- Administrative Staff:-




Principal
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Minutes of 6th IQAC Meetings held on 10/12/2023

Venue: IQAC Cell, Saraswati Shikshan Sadan PG Mahavidyalaya, Sri Ganganagar

Meeting Date: 10/12/2023

Time: 10:00 AM

Agenda:

1. Review of actions taken from the previous meeting.
2. Assessment of faculty development programs.
3. Evaluation of infrastructure improvement projects.
4. Planning for upcoming academic audit.

Minutes:

1. Review of Actions Taken:

- Continued implementation and monitoring of audit recommendations.
- Progress on infrastructure upgrades initiated.

2. Assessment of Faculty Development Programs:

- Workshops on digital literacy and innovative teaching methods successfully conducted.
- Positive feedback from participants, with noted improvements in teaching practices.

3. Evaluation of Infrastructure Improvement Projects:

- Modern teaching aids and technology upgrades in progress.
- Further assessments and adjustments planned based on initial feedback.




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4. Planning for Upcoming Academic Audit:

- Schedule for next academic audit set for December 2023.
- Allocation of responsibilities for data collection and analysis.

Action Items:

- Finalize and implement infrastructure improvements.
- Prepare for the upcoming academic audit.
- Continue organizing faculty development programs.

Attendees:

- Principal:- Dr. Rajesh Kumar Mishra
- IQAC Coordinator:- Mr. Mandeep Singh
- Faculty Members:-

1. Mr. Sandeep Singh
2. Mr. Surender Kumar

- Administrative Staff



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Minutes of 5th IQAC Meetings held on 10/06/2023

Venue: IQAC Cell, Saraswati ShikshanSadan PG Mahavidyalaya, Sri Ganganagar

Meeting Date: 10/06/2023

Time: 10:00 AM

Agenda:

1. Review of actions taken from the previous meeting.
2. Evaluation of the implementation of academic audit recommendations.
3. Review and planning of faculty development programs.
4. Discussion on infrastructure improvements.

Minutes:

1. Review of Actions Taken:

- Continuation of audit recommendation implementation.
- Successful expansion of student support services.

2. Evaluation of Implementation of Academic Audit Recommendations:

- Positive progress noted in curriculum enhancements.
- Effective allocation of additional resources.

3. Review and Planning of Faculty Development Programs:

- Positive feedback on previous workshops.
- Plans to conduct more workshops focusing on digital literacy and innovative teaching methods.




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4. Discussion on Infrastructure Improvements:

- Assessment of current infrastructure.
- Proposal to upgrade classrooms with modern teaching aids and technology.

Action Items:

- Continue monitoring and implementing audit recommendations.
- Organize new faculty development workshops.
- Begin the process of infrastructure upgrades.

Attendees:

- Principal:- Dr. Hari Singh
- IQAC Coordinator:- Mr. Mandeep Singh
- Faculty Members:-
 1. Mr. Sandeep Singh
 2. Mr. Surender Kumar
- Administrative Staff




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Minutes of 4th IQAC Meetings held on 10/12/2022

Venue: IQAC Cell, Saraswati Shikshan Sadan PG Mahavidyalaya, Sri Ganganagar

Meeting Date: 10/12/2022

Time: 10:00 AM

Agenda:

1. Review of actions taken from the previous meeting.
2. Progress update on implementing audit recommendations.
3. Planning for the next academic year.
4. Review of student support initiatives.

Minutes:

1. Review of Actions Taken:

- Implementation of academic audit recommendations initiated.
- New student support services launched.

2. Progress Update on Audit Recommendations:

- Curriculum enhancements underway.
- Additional resources allocated for identified areas.

3. Planning for the Next Academic Year:

- Setting goals and priorities for the next academic year.
- Focus on continuous improvement in teaching and learning processes.




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4. Review of Student Support Initiatives:

- Initial feedback on new counseling services positive.
- Plans to expand career guidance and placement activities.

Action Items:

- Continue implementing audit recommendations.
- Finalize goals and plans for the next academic year.
- Monitor and improve student support services.

Attendees:

- Principal:- Dr. Hari Singh
- IQAC Coordinator:- Mr. Mandeep Singh
- Faculty Members:-
 1. Dr. Sushila Kumari
 2. Mr. Vimal Kumar Shukla
- Administrative Staff




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Minutes of 3rd IQAC Meetings held on 05/06/2022

Venue: IQAC Cell, Saraswati Shikshan Sadan PG Mahavidyalaya, Sri Ganganagar

Meeting Date: 05/06/2022

Time: 10:00 AM

Agenda:

1. Review of actions taken from the previous meeting.
2. Presentation of academic audit findings.
3. Evaluation of faculty development programs.
4. Planning student support enhancements.

Minutes:

1. Review of Actions Taken:

- Academic audit preparations completed.
- Faculty development workshops successfully conducted.

2. Presentation of Academic Audit Findings:

- Overview of audit results.
- Identification of strengths and areas for improvement.
- Recommendations for curriculum enhancements and resource allocation.

3. Evaluation of Faculty Development Programs:

- Positive feedback from participants.
- Plans for future workshops based on feedback and identified needs.




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4. Planning Student Support Enhancements:

- Proposal to introduce new counseling services.
- Initiatives to improve career guidance and placement support.

Action Items:

- Implement recommendations from the academic audit.
- Organize follow-up faculty development workshops.
- Launch new student support services.

Attendees:

- Principal: Dr. Hari Singh
- IQAC Coordinator:- Mr. Mandeep Singh
- Faculty Members:-
 1. Dr. Sushila Kumari
 2. Mr. Vimal Kumar Shukla
- Administrative Staff



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Minutes of 2nd IQAC Meetings held on 10/01/2022

Venue: IQAC Cell, Saraswati Shikshan Sadan PG Mahavidyalaya, Sri Ganganagar

Meeting Date: 10/01/2022

Time: 10:00 AM

Agenda:

1. Review of actions taken from the previous meeting.
2. Progress report from sub-committees.
3. Discussion on the upcoming academic audit.
4. Planning faculty development programs.

Minutes:

1. Review of Actions Taken:

- Sub-committees reported initiation of their tasks.
- Preparations for the academic audit were on track.

2. Progress Report from Sub-Committees:

- Curriculum Review: Initial feedback collected from faculty and students.
- Student Support: Counseling and career guidance sessions planned.
- Faculty Development: Identified areas for workshops and training.
- Infrastructure: Assessment of current facilities underway.

3. Discussion on Academic Audit:

- Finalizing audit schedules and methodologies.
- Allocation of responsibilities for audit tasks.



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4. Planning Faculty Development Programs:

- Decision to organize two workshops on pedagogical skills and research methodologies by March 2022.

Action Items:

- Sub-committees to continue their tasks and report in the next meeting.
- Detailed plan for the academic audit to be finalized.
- Faculty development programs to be scheduled and organized.

Attendees:

- Principal:- Dr. Hari Singh
- IQAC Coordinator:- Mr. Mandeep Singh
- Faculty Members:-
 1. Mr. Sandeep Singh
 2. Mr. Amit Thakral
- Administrative Staff:-



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Minutes of 1st IQAC Meetings held on 08/09/2021

Venue: IQAC Cell, Saraswati Shikshan Sadan PG Mahavidyalaya, Sri Ganganagar

Meeting Date: 08/09/2021

Time: 10:00 AM

Agenda:

1. Introduction of IQAC and its objectives.
2. Formation of sub-committees for various quality initiatives.
3. Planning the first academic audit.
4. Setting up the schedule for the next meeting.

Minutes:

1. Introduction of IQAC:

- The Principal introduced the objectives and functions of the IQAC.
- Emphasis on continuous improvement and quality enhancement.

2. Formation of Sub-Committees:

- Sub-committees were formed for curriculum review, student support, faculty development, and infrastructure.
- Members were assigned to each sub-committee.

3. Planning the First Academic Audit:

- Decision to conduct the first academic audit in December 2021.
- Responsibilities were assigned for data collection and analysis.




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4. Next Meeting Schedule:

- The next meeting was scheduled for 10/01/2022.

Action Items: .

- Sub-committees to start their respective tasks.
- Preparation for the academic audit to begin immediately.

Attendees:

- Principal:- Dr. Hari Singh
- IQAC Coordinator:- Mr. Mandeep Singh
- Faculty Members:-
 1. Mr. Sandeep Singh
 2. Mr. Amit Thakral
- Administrative Staff



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